



Agenda for Licensing and Enforcement Sub Committee
Wednesday, 6th November, 2024, 9.30 am

Members of Licensing and Enforcement Sub Committee

Councillors: K Bloxham (Vice-Chair), Y Levine and J Whibley (Chair)

Venue: Tale Room, Blackdown House, Honiton

Contact: Sarah Jenkins;

01395 517406 email sjenkins@eastdevon.gov.uk

(or group number 01395 517546)

Monday, 28 October 2024

East Devon District Council
Blackdown House
Border Road
Heathpark Industrial Estate
Honiton
EX14 1EJ

DX 48808 HONITON

Tel: 01404 515616

www.eastdevon.gov.uk

1 Minutes of the previous meeting held on 26 June 2024 (Pages 3 - 6)

2 Apologies

3 Declarations of interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

4 Matters of urgency

Information on [matters of urgency](#) is available online

5 Confidential/exempt items

To agree any items to be dealt with after the public (including the Press) have been excluded. There are three items which officers recommend should be dealt with in this way.

6 Determination of an application to licence a private hire vehicle which does not comply with the Council's vehicle age policy (Pages 7 - 41)

7 Exclusion of press and public

The Vice Chair to move the following:

"that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)".

Part B

8 Hackney carriage driver suitability (Pages 42 - 69)

- 9 Hackney carriage driver suitability (Pages 70 - 85)
- 10 Hackney carriage vehicle licence suitability (Pages 86 - 125)

Due to the requirements of the Licensing Act 2003 only parties to the hearing are permitted to address the sub-committee (through their representative as appropriate).

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Licensing and Enforcement Sub Committee held at Yarty Room, Blackdown House, Honiton on 26 June 2024

Attendance list at end of document

The meeting started at 9.30 am and ended at 10.45 am

1 Minutes of the previous meeting held on 8 May 2024

The minutes of the previous meeting held on 8 May 2024 were agreed and signed as a true record.

2 Declarations of interest

There were no declarations of interest.

3 Matters of urgency

There were no matters of urgency.

4 Confidential/exempt items

There was one item which officers recommended should be dealt with in this way at minute number 8.

5 Determination of an application to license a private hire vehicle which does not comply with the Council's vehicle age policy

The purpose of the item was to determine an application for the grant of a private hire vehicle licence for a vehicle which does not meet the vehicle age criteria set out in the Council's Hackney Carriage and Private Hire Licensing Policy.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant, Mr Maxwell-Batten, was present.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Emily Westlake, introduced the report which set out full details of the vehicle and the documentation provided by the applicant.

There were no questions for the Licensing Officer from the Sub Committee or from the applicant.

The applicant addressed the Sub Committee and emphasised the reliability and comfort of this type of vehicle. The vehicle was particularly well suited to the applicant's clients who were predominantly older and required comfort and ease of access. The applicant was of the view that the vehicle was in extremely good condition and the engine had hardly been used.

In response to a question from the Sub Committee, the applicant confirmed that the vehicle history and documentation had been fully checked and that the vehicle had been sourced through a motoring organisation approved garage.

Members of the Sub Committee viewed the vehicle.

Following the vehicle inspection, the Sub Committee had no further questions and the applicant had nothing further to add to the application.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The applicant left the meeting.

6 **Consideration of an application under the Police, Factories & etc. (Miscellaneous Provisions) Act 1916 for a Street Collection Permit to permit a collection outside the terms of the council's policy**

The purpose of the item was to determine an application under the Police, Factories etc. (Miscellaneous Provisions) Act 1916 for a Street Collection Permit to permit a collection outside the terms of the Council's policy.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant, Mr Rafferty for the Sidmouth Coastal Community Hub CIC, was present.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Manager, Phillippa Norsworthy, presented the report which outlined the application for multiple street collections across a number of dates between 6th July and 28th September 2024 to be held at Millennium Walk, Sidmouth.

In response to a question from the Legal Advisor, the Licensing Manager confirmed that the current Street Collections Policy permitted one collection per organisation per year in each of the towns in the East Devon District. This allowed time to be shared between organisations and prevented saturation. The policy also allowed for exceptional circumstances to be considered by the Licensing & Enforcement Committee or Sub Committee.

In response to a question from the Sub Committee, the Licensing Manager advised that most applications for Sidmouth are for street collections in the town centre and not at Millenium Walk, which is some distance away.

The applicant addressed the Sub Committee and advised that the dates set out in the application were primarily for events to raise awareness and share information about the project to provide a disability ramp at Chit Rocks, Sidmouth. The organisers, Sidmouth Coastal Community Hub, were of the view that the events would also be a good opportunity for the public to donate to the project which was included in the Sidmouth Beach Management Plan, and which would benefit both residents and visitors to Sidmouth.

The applicant also advised that he would be happy to hold the events between 10am and 6pm in line with the hours specified in the Street Collections Policy, rather than the hours set out in the application.

There were no questions from the Sub Committee for the applicant.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified within five working days.

The applicant left the meeting.

7 **Exclusion of press and public**

RESOLVED:

That under Section 100 (A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed and on balance the public interest is in discussing these items in private session (Part B).

8 **Hackney carriage driver suitability**

The purpose of the item was to determine whether the person named in the officer's report is a fit and proper person to be granted a Hackney carriage driver licence.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant was in attendance.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Lee Staples, presented the report and outlined the background to the application for a Hackney carriage driver licence.

Members of the Sub Committee had no questions for the Licensing Officer.

The applicant had no questions for the Licensing Officer and addressed the Sub Committee regarding their application.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

Attendance List

Councillors present:

K Bloxham (Chair)

T Dumper (Vice-Chair)

Y Levine

Councillors also present (for some or all the meeting)

Officers in attendance:

Sarah Jenkins, Democratic Services Officer

Phillippa Norsworthy, Licensing Manager

Giles Salter, Solicitor

Lee Staples, Licensing Officer

Emily Westlake, Licensing Officer

Councillor apologies:

J Whibley

Chair

Date:

Report to: Licensing and Enforcement Sub Committee



Date of Meeting 6th November 2024

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

Determination of an application to licence a private hire vehicle which does not comply with the Council's vehicle age policy

Report summary:

An application has been received to licence a Mercedes E220, vehicle registration number R26 BOR (formerly SP18 JTZ) as a private hire vehicle. The vehicle is approximately 6 years and 6 months old and was previously licensed by the Council between May 2018 and May 2020. It is the District Council's policy that on initial licensing as a private hire, a vehicle shall not be more than 5 years old from the date of first registration as shown on the vehicle registration document and the application is therefore referred to the Licensing and Enforcement Sub Committee for determination.

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

That the Licensing and Enforcement Sub Committee consider the application to licence vehicle registration number R26 BOR as a private hire vehicle and determine whether to refuse the application in line with policy requirements or make an exception to the District Council's vehicle age policy and agree to grant the application and licence the vehicle.

Reason for recommendation:

To ensure that vehicles licensed with this authority meet a high standard of passenger safety and comfort and are fit to carry out the work that is required as a private hire vehicle.

Officer: Lee Staples Tel: 01404 515616 licensing@eastdevon.gov.uk

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Communications and Democracy
- Economy
- Finance and Assets
- Strategic Planning
- Sustainable Homes and Communities
- Culture, Leisure, Sport and Tourism

Equalities impact Low Impact

Climate change Low Impact

Risk: Low Risk

Links to background information

[Town Police Clauses Act 1847 \(legislation.gov.uk\)](#)

[Local Government \(Miscellaneous Provisions\) Act 1976 \(legislation.gov.uk\)](#)

[Taxi Policy and Guidance - Hackney carriage and private hire licensing policy - East Devon](#)

Link to [Council Plan](#)

Priorities (check which apply)

Better homes and communities for all

A greener East Devon

A resilient economy

Report in full

The Licensing & Enforcement Sub Committee is asked to determine an application for the grant of a private hire vehicle licence, for a vehicle which does not meet the vehicle age criteria set out in East Devon District Council's Hackney Carriage & Private Hire Licensing Policy.

1. Application details

- 1.1. On the 25th September 2024, an application to licence a private hire vehicle was received by the Licensing Authority from Mr Raymond Borkowski who is an East Devon licensed private hire operator.
- 1.2. Various documentation was provided in support of the private hire vehicle licence application and has been included within the appendices of this report as follows:

APPENDIX A – Application for the grant of a private hire vehicle licence

APPENDIX B –V5 vehicle registration certificate vehicle details

APPENDIX C – MOT history record

APPENDIX D – Vehicle inspection report form

APPENDIX E – Vehicle tax confirmation

APPENDIX F – Photographs of the vehicle

APPENDIX G – Service Schedule Record

APPENDIX H – RAC Inspection Report form

- 1.3. A copy of the private hire vehicle licence application form, submitted by the applicant on the 21st June 2024, is set out at **APPENDIX A** of this report and outlines their application to licence a 4-passenger, silver, Mercedes E220, vehicle registration number R26 BOR as a private hire vehicle.

- 1.4. The vehicle was previously licensed by East Devon District Council as a private hire vehicle between May 2018 and May 2020, but since this time has not been used as a private vehicle. Given the gap since the vehicle was last licensed the application is viewed as a new vehicle application.
- 1.5. The Licensing Authority has been provided with a copy of the V5 vehicle registration document for R26 BOR which confirms the vehicle is registered to the applicant. The relevant vehicle details listed in the V5 have been reproduced at **APPENDIX B** of this report and include the vehicle's cylinder capacity, fuel type and exhaust emissions.
- 1.6. The V5 gives the vehicle's date of first registration as the **26th April 2018**, which will make the vehicle approximately **6 years and 6 months** of age on the date of the hearing.
- 1.7. The Council's Hackney Carriage and Private Hire Licensing Policy requires all private hire vehicles over 36 months of age to have a valid Ministry of Transport test certificate (MOT). The applicant has provided a current MOT certificate for the vehicle and an online check of the vehicle's MOT history has been completed with the results displayed at **APPENDIX C** of this report. The most recent MOT was carried out on the 20th September 2024 by an authorised MOT garage and is valid until the 6th October 2025. The vehicle passed the MOT without any advisory items listed.
- 1.8. The MOT indicates that, on the 20th September 2024, the vehicle's recorded mileage was: 27,832 miles. The vehicle mileage may have increased since that date and the Sub Committee may wish to ask the applicant for a current reading at the hearing.
- 1.9. In addition to an MOT test, East Devon District Council's Hackney Carriage & Private Hire Vehicle Licensing Policy requires all hackney carriages and private hire vehicles to hold a current compliance inspection report to the standard set by the Council. The applicant has provided a compliance inspection report, completed by an MOT registered garage on the 20th September 2024, which confirms that the vehicle has passed all testable items and was found to be safe, comfortable and in sound mechanical condition. A copy of the vehicle inspection report is included at **APPENDIX D** of this report.
- 1.10. The applicant has also provided a certificate of motor insurance for R26 BOR which is valid from the 16th February 2024 to the 15th February 2025. This states that the vehicle is insured for in the name of the applicant trading as his company name, and covers business use.
- 1.11. An online tax check has been carried out, and is presented at **APPENDIX E**, and demonstrates that the vehicle is taxed until the 1st May 2025.
- 1.12. The applicant has provided photographs of the vehicle in line with the Council's current procedures, and these are set out at **APPENDIX F**. The vehicle will be presented to

Sub Committee Members at the Council Offices on the day of the hearing to allow Members the opportunity to inspect the vehicle.

- 1.13. As demonstrated in the photographs the seating configuration of the vehicle is: driver's seat and one passenger seat in the front with three forward facing seats in the rear compartment. If Members see fit to licence the vehicle, the applicant has requested that the vehicle is licensed for 4 passengers in line with the vehicle's seating capacity.
- 1.14. The applicant has indicated in the application form that to their knowledge, the vehicle has not been declared a write off or potential write off by the police or an insurance company at any time. In addition, a basic online vehicle check was carried out by Licensing Officers on the 26th September 2024 which indicated that the vehicle is not an insurance write off, is not recorded as stolen or scrapped and is not imported or exported.
- 1.15. Section 11.5 of the Council's Hackney Carriage & Private Hire Licensing Policy states that, when considering applications to licence vehicles over the age of 5 years old, "*the Council would expect the vehicle to have a full service history and a certification that the recorded mileage is correct*". In support of this, the applicant has provided:
 - 1.15.1. A copy of the service schedule from 2021 to present, with the most recent service carried out on the 20th September 2024. A copy is attached at **APPENDIX G** of this report.
- 1.16. Section 11.5.2 of the Council's Hackney Carriage and Private Hire Licensing Policy also states that when considering an application to licence an older vehicle, Licensing Sub Committee Members will expect to be provided with an AA Comprehensive test report or a RAC Essential Plus report to indicate the condition of the vehicle. Providing these documents does not mean that the vehicle licence will be automatically issued but is a starting point at which the Council can make a decision to licence the vehicle or not, based on the vehicle condition.
- 1.17. The applicant was unable to provide an AA Comprehensive Test Report or an RAC Essential Plus report but instead arranged for an "industry standard service" to be carried out by an RAC approved garage. This can be found at **APPENDIX H** of this report.
- 1.18. The Inspection Summary section of the service report gives an overview of the areas checked by the engineer and all areas have been marked as "*satisfactory for recorded age and mileage*".

2. **The applicant**

- 2.1. Mr Raymond Borkowski has held a private hire driver licence and private hire operator licence with East Devon District Council since the 20th December 2017 and operates from a base within East Devon.

2.2. Mr Borkowski has sixteen other vehicles currently licensed as Hackney carriages and one other vehicle licensed as private hire by East Devon District Council.

3. **Background Information**

3.1. There are 40 private hire vehicles currently licensed by East Devon District Council. These vehicles range in age from between 8 months old up to 10 years and 11 months old as follows:

Age range	Number of private hire vehicles licensed by East Devon District Council in this age bracket
Under 1 year	0
Between 1 and 2 years	2
Between 2 and 3 years	2
Between 3 and 4 years	4
Between 4 and 5 years	3
Between 5 and 6 years	9
Between 6 and 7 years	7
Between 7 and 8 years	6
Between 8 and 9 years	5
Between 9 and 10 years	0
Between 10 and 11 years	1
Between 11 and 12 years	1

3.2. East Devon District Council's Hackney Carriage and Private Hire Licensing Policy does not exclude an existing licensed vehicle from being licensed as a private hire by reason of being more than 5 years old provided that the vehicle was initially licensed by the Council and is continually licensed thereafter, as either a hackney carriage or private hire vehicle.

3.3. It does however prescribe additional checks for older vehicles that continue to be licensed and includes the following provisions:

3.4. Section 11.5.1 of the policy states that:

"Licensed vehicles of more than 8 years old shall only continue to be licensed subject to a satisfactory East Devon vehicle compliance report being obtained every 6 months from the date of licence issue. The test must be carried out by an authorised MOT examiner at a testing station approved by the Ministry of Transport, and must be conducted against an inspection checklist".

3.5. Section 11.5.2 of the policy states that:

"Licensed vehicles over 14 years of age must be presented for inspection by a Licensing Officer prior to further renewal of the vehicle licence. In circumstances where a vehicle is not considered by an Officer to be of sufficient standard then the application will be referred to the Sub Committee of the Licensing and Enforcement Committee who will decide whether to grant the renewal of the vehicle licence. If an appointment for an

inspection is not made prior to the vehicle licence renewal date, the licence will automatically expire”.

4. **Legislation and Policy**

Legislation

- 4.1. The Council is responsible for the regulation of hackney carriage and private hire drivers, vehicles and operators within the district. The legal framework for the taxi licensing regime is contained in numerous pieces of legislation but primarily the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976.
- 4.2. Section 48 of the Local Government (Miscellaneous Provisions) Act 1976 deals with the licensing of private hire vehicles and states that:

48 Licensing of private hire vehicles

- (1) Subject to the provisions of this Part of this Act, a district council may on the receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district council shall not grant such a licence unless they are satisfied—

- (a) that the vehicle is—
- (i) suitable in type, size and design for use as a private hire vehicle;
 - (ii) not of such design and appearance as to lead any person to believe that the vehicle is a hackney carriage;
 - (iii) in a suitable mechanical condition;
 - (iv) safe; and
 - (v) comfortable;
- (b) that there is in force in relation to the use of the vehicle a policy of insurance or such security as complies with the requirements of [Part VI of the Road Traffic Act 1988],

and shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licences are granted by the council.

- (2) A district council may attach to the grant of a licence under this section such conditions as they may consider reasonably necessary including, without prejudice to the generality of the foregoing provisions of this subsection, conditions requiring or prohibiting the display of signs on or from the vehicle to which the licence relates.

Policy Considerations

- 4.3. East Devon District Council's responsibility for the regulation of hackney carriage and private hire licences is exercised in accordance with the District Council's Statement of Licensing Policy for Hackney Carriages, Private Hire Vehicles, Drivers and Private Hire

Operators (referred to throughout this report as the “Hackney Carriage and Private Hire Licensing Policy”) which, following a public consultation, was approved by the Licensing and Enforcement Committee on 17th May 2017, adopted by Full Council on the 26th July 2017 and came into force on the 27th July 2017.

- 4.4. A Hackney Carriage and Private Hire Licensing Policy is not a statutory policy and although there is no requirement for the council to adopt such a policy, it is good practice to do so as it sets out the council’s approach to issuing licences and enforcement ensuring a consistency of approach and fairness and transparency for both the trade and public alike.
- 4.5. The policy is kept under constant review and was last updated on the 1st November 2023 to bring it fully in line with the Department for Transport’s Statutory Taxi and Private Hire Vehicle Standards which were issued to Licensing Authorities by the Government in July 2020 (and most recently updated on the 25th November 2022) to give statutory guidance on exercising taxi and private hire vehicle licensing functions in order to protect children and vulnerable adults from harm when using these services.
- 4.6. East Devon District Council’s updated Hackney Carriage & Private Hire Licensing Policy came into force on the 1st November 2023 after consultation with the Licensing & Enforcement Committee and following approval by Full Council on the 18th October 2023.
- 4.7. Member’s attention is drawn to section 11.5 of the Hackney Carriage & Private Hire Licensing Policy which states:

“11.5.1 The Council’s policy is that on initial licensing as a hackney carriage or private hire vehicle a vehicle shall be not more than five years old from the date of first registration as shown on the vehicle registration document. Licensed vehicles of more than eight years old shall only continue to be licensed subject to a satisfactory East Devon vehicle compliance report being obtained every six months from the date of licence issue. The test must be carried out by an authorised M.O.T examiner at a testing station approved by the Ministry of Transport, and must be conducted against an inspection checklist. This is in addition to an M.O.T, which for hackney carriages is required at 1 year-old and thereafter. This policy shall not exclude a vehicle from being licensed as a hackney carriage or private hire by reason of being more than 5 years old if the vehicle was initially licensed by the Council and continually licensed thereafter as either a hackney carriage or private hire vehicle and the change merely being the transfer of the type of licence.”

“11.5.2 Where exceptional circumstances may apply applications to licence vehicles that are more than five years old from the date of first registration as shown in the vehicle registration document will be considered by the District Council on a case by case basis. The presumption is that licences will not be granted for vehicles over 5 years old, but each such application will be considered on its own merits. Factors such as the condition of the vehicle and the mileage will be relevant. The application will be considered by a Sub Committee of the

Licensing and Enforcement Committee. The Sub Committee will need to be satisfied that the vehicle is in exceptional condition for its age. The Council would expect the vehicle to have a full service history and a certification that the recorded mileage is correct. When considering to licence an older vehicle members will expect to be provided with an AA 'Comprehensive' test report or a RAC 'Essential Plus' report to indicate the condition of the vehicle. These reports must be provided at the applicant's own expense. Providing these documents does not mean that the vehicle licence will be automatically issued, but is a starting point at which the Council can make a decision to licence the vehicle or not, based on the vehicle condition. All the other relevant documents necessary for licensing must also be produced. This provision shall not apply to non-motorised vehicles."

5. Conclusion

- 5.1. An application has been received to licence a silver Mercedes E220, vehicle registration number R26 BOR as a private hire vehicle. The vehicle's date of first registration is shown on the vehicle registration document as the **26th April 2018** and, on the date of the Sub Committee hearing, the vehicle will be approximately **6 years and 6 months** old.
- 5.2. The vehicle is taxed, insured, has a valid MOT pass certificate, and vehicle compliance inspection report which are the mandatory requirements for all vehicles subject of an application for a private hire vehicle licence with East Devon District Council.
- 5.3. In addition to the mandatory requirements, the applicant has provided an industry standard service record completed by an RAC approved garage and vehicle service history in support of the application.
- 5.4. In relation to decision making, section 5.4 of the Department for Transport's Statutory Taxi & Private Hire Vehicle Standards states that:

"public safety is the paramount consideration but the discharge of licensing functions must be undertaken in accordance with the following general principles:

- *Policies should be used as internal guidance, and should be supported by a member/officer code of conduct*
- *Any implications of the Human Rights Act should be considered*
- *The rules of natural justice should be observed*
- *Decisions must be reasonable and proportionate*
- *Where a hearing is required it should be fairly conducted and allow for appropriate consideration of all relevant factors*
- *Decision makers must avoid bias (or even the appearance of bias) and predetermination Data protection legislation*

- 5.5. East Devon District Council's Hackney Carriage and Private Hire Licensing Policy specifies that, on initial licensing as a private hire, a vehicle shall not be more than **5 years** old from the date of first registration.
- 5.6. This is a policy agreed by Members following, as in all cases of policy, consultation with the trade and other interested parties. Policy is more than advice and should not be disregarded unless exceptional circumstances apply.
- 5.7. Section 11.5.1 of the Hackney Carriage & Private Hire Licensing Policy states that:
- "Where exceptional circumstances may apply applications to licence vehicles that are more than 5 years old from the date of first registration as shown in the vehicle registration document will be considered by the District Council on a case by case basis."*
- 5.8. The applicant has informed the Licensing Authority that they consider there to be exceptional circumstances to merit the application being referred to the Licensing & Enforcement Sub Committee and have stated the reasons for this as follows:
- "Please find attached application for a Private hire vehicle licence, it was previously licensed with you and not used through Covid, I would now like to relicence it, so can I please make an appoint for it to go before the committee, it is in excellent condition and low mileage".*
- 5.9. The Sub Committee are therefore asked to consider the application and determine the private hire vehicle licence application.
- 5.10. Members are asked to note that, whilst each application must be considered on its own merits, the presumption of the Council's Hackney Carriage & Private Hire Licensing Policy is that licences will not be granted for vehicles over 5 years old.
- 5.11. It should also be noted that, if Members are minded to grant the application, the Council's Hackney Carriage & Private Hire Licensing Policy requires members to be satisfied that the vehicle is in exceptional condition for its age and that exceptional circumstances apply.
- 5.12. Factors that Members should consider when determining the application include the condition of the vehicle when presented and the information included within both the report and the documentation listed in the appendices. Members will have the opportunity to hear from the applicant and inspect the vehicle.
- 5.13. If Members are unable to find grounds to make an exception the application should be refused.
- 5.14. When departing from policy Members should state clearly in their decision the grounds for making the exception.

- 5.15. Members must not refuse the application purely for the purpose of limiting the number of private hire vehicle licences granted by East Devon District Council.
 - 5.16. Members may attach to the grant of a private hire vehicle licence such conditions as they may consider reasonably necessary in line with the provisions of Section 48 Local Government (Miscellaneous Provisions) Act 1976.
 - 5.17. If this application is refused the applicant has the right of appeal the decision to a Magistrates Court within 21 days.
-

Financial implications:

There are no financial implications in this report. If the applicant appeals against the decision made there may be a possibility of court costs.

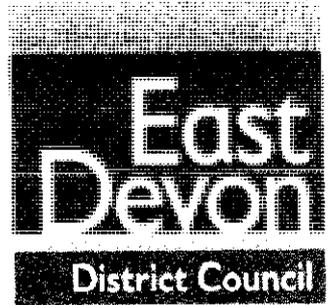
Legal implications:

The legal framework is set out within the report and requires no further comment.

APPENDIX A

East Devon District Council
 Blackdown House, Border Road, Heathpark Industrial Estate, Honiton,
 EX14 1EJ

Tel: 01404 515616
 www.eastdevon.gov.uk
 DX 48808 Honiton



Application for Private Hire Vehicle Licence

Vehicle Proprietor's Name and Address	
Name: RAYMOND BORKOWSKI	E-mail: [REDACTED]
Address: [REDACTED]	Tel No: [REDACTED]
Post Code: [REDACTED]	

Company/Operator's Name and Address	
Name: AS ABOVE	E-mail:
Address: AS ABOVE	Tel No:
Post Code:	

IMPORTANT NOTE:

The Council's policy is that on initial licensing as a private hire, a vehicle shall be not more than four years old from the date of first registration as shown on the vehicle registration document.

This means that if you apply to licence a vehicle which is more than 4 years old, the application cannot be automatically granted by a Licensing Officer and will have to be considered by the Licensing Sub Committee who may either grant or refuse the application. The purchase of any vehicle is at your own risk.

Vehicle details: - Please complete one form per vehicle				
Make/Model Colour	Registration No.	Passenger Seating Capacity	C.C. Petrol Diesel	Date of First Registration
MERCEDES E220 SILVER	R26BOR	4 WHEELCHAIR ACCESS YES <input checked="" type="radio"/> NO*	1950cc	26/04/18

Has the vehicle to your knowledge been declared a 'write off' or 'potential write off' by the police or an insurance company and forms to that effect sent to DVLA?	YES <input checked="" type="radio"/> NO
---	---

Please be aware that any vehicle which has been categorised as a category A or B write off will not normally be accepted for a licence. Any vehicle categorised as a category C or D write off cannot be automatically granted by a Licensing Officer and will have to be considered by the Licensing Sub Committee who may either grant or refuse the application. If any vehicle licensed with this authority as a private hire vehicle is subsequently categorised as a category A, B, C or D write off by a relevant insurance company under the Code of Practice for the Disposal of Motor Vehicle Salvage this must be declared to the Licensing Authority.

Declaration of applicant:	
I declare that the information provided in this form is true, complete and correct and that I have no objection to the same being verified and I understand that I may be liable to legal proceedings being taken against me or the revocation of any Hackney Carriage or Private Hire vehicle Licence which may be issued to me (or both) if my disclosures are found to be inaccurate or untrue	
Signed: 	Date: 21/6/2024

Fees and documentation checklist	
You must include the following with your application:	
<ul style="list-style-type: none"> • Fee (see below for fee payable) • Insurance certificate specifying use as a private hire vehicle • Vehicle compliance test form • Vehicle Registration Document (V5) 	
We no longer need you to supply us with your MOT certificate as we will check this online through GOV.UK. It is your responsibility to ensure your vehicle has a valid MOT if it is over 3 years old.	
FEES PAYABLE	
1 Year Private Hire Vehicle Licence Fee	£262.00

Are the details as shown on the vehicle registration document correct and to your knowledge relate to the vehicle which you now apply to licence?

YES/NO

Please note – if any of the information provided in this form changes during the licence term, you **MUST** notify the licensing service as soon as possible, either by emailing licensing@eastdevon.gov.uk or writing to the Licensing Service, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of the Licensing Service to process your private hire licence application(s) and administer any licence(s) which are granted. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing. Further detail about our use of your personal information can be found in the relevant Privacy Notice which can be accessed online at <http://eastdevon.gov.uk/privacy>

We may lawfully disclose information to other public sector agencies to:

- prevent or detect fraud and any other crime;
- support national fraud initiatives;
- protect public funds;
- progress your request for service.

We may additionally disclosure information to other public agencies for the purpose of protecting public safety and we may also use basic information about you, e.g. name and address, in other areas of service provision at East Devon District Council if this: -

- helps you to access our services more easily;
- promotes the more efficient and cost-effective delivery of services;
- helps us to recover monies that you owe us.

East Devon District Council are required under Section 6 of the Audit Commission Act 1998 to participate in the National Fraud initiative (NFI) data matching exercise. This means that taxi and private hire licence data will be provided to the Audit Commission for NFI and will be used for cross-system and cross authority comparison purposes for the prevention and detection of fraud.

We will not use your personal information in a way that may cause you unwarranted detriment.

Your licence application will be valid for three months only from the date the Licensing Office receive the application. By signing the declaration below you confirm that you are aware that, if your application is not completed within three months (which must include payment of the application fee), your paperwork may be destroyed and you will need to make a new application and supply a new vehicle compliance test form.

Vehicle details

Official use only

APPENDIX B

A Registration number **R26 BOR**

[A.1] 1

B: Date of first registration **26 04 2018**
 [B.1]: Date of first registration in the UK **26 04 2018**
 D.1: Make **MERCEDES-BENZ**
 D.2: Type **212**
 Variant **U014P0**
 Version **CZAA150X**
 Euro status
 Real driving emissions
 D.3: Model **E 220 D SE PREMIUM AUTO**
 D.5: Body type **4 DOOR SALOON**
 [X]: Taxation class **DIESEL CAR**
 [D.6]: Suspension type
 [M]: Revenue weight **2340 KG GROSS**
 P.1: Cylinder capacity (cc) **1950 CC**
 V.7: CO₂ (g/km) **102 G/KM**
 P.3: Type of fuel **HEAVY OIL**
 S.1: Number of seats, including driver **5**
 S.2: Number of standing places (where appropriate)
 [D.4]: Wheelplan **2-AXLE-RIGID BODY**
 J: Vehicle category **M1**
 K: Type approval number **E1*2001/116*0501*35**
 P.2: Max. net power (kW) **143**

E: VIN/Chassis/Frame No. [REDACTED]
 P.5: Engine number [REDACTED]
 F.1: Max. permissible mass (exc. m/c) **2340**
 G: Mass in service **1700**
 Q: Power/Weight ratio (kW/kg) (only for motorcycles)
 R: Colour **SILVER**
 O: Technical permissible maximum towable mass of trailer
 O.1: braked (kg) **2100**
 O.2: unbraked (kg) **750**
 U: Sound level
 U.1: stationary (dB(A)) **76**
 U.2: engine speed (min-1) **2850**
 U.3: drive-by (dB(A)) **72**
 V: Exhaust Emissions
 V.1: CO (g/km or g/kWh) **0.094**
 V.2: HC (g/km or g/kWh)
 V.3: NOx (g/km or g/kWh) **0.055**
 V.4: HC+NOx (g/km) **0.067**
 V.5: particulates (g/km or g/kWh) **0.420**
 Automated vehicle (AV)

1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct. If you have made changes to your vehicle or if the information above is incorrect, you must

tell us by filling in the relevant box(es) below and send **whole V5C** to DVLA, Swansea, SA99 1BA. Use **black ink and CAPITALS**.

Registration number **R26 BOR** 1
 Document reference number [REDACTED]
 Wheelplan / Body type:
 VIN / Chassis / Frame number:
 New revenue weight: Date of change: Cylinder capacity (cc):

No. of seats inc. driver: No. of standing places: Type of fuel:
 Engine number:
 New colour: Date of change: CLR
 Tax class: Y
 For information on how to change your tax class go to gov.uk/change-vehicle-tax-class

2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct. You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to gov.uk/contact-the-dvla as you may still be liable. If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

You can use this form to tell us if you have:
 • Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use **black ink and CAPITALS**. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C to DVLA, Swansea, SA99 1BA.
 • Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Registration number **R26 BOR** 1
 Document reference number [REDACTED]
 Title: Mr: Mrs: Miss:
 Or other title or business / company name:
 New keeper's first and middle names written in full:
 Surname:
 DVLA fleet number for companies only: Date of birth: (optional)

Current UK address (house number, street name, town / city):
 Foreign address? For information go to: gov.uk/taking-vehicles-out-of-uk
 [Grid for address]
 Postcode:
 Date of sale: (mandatory) Mileage: (optional)
 K
 Contact number of the new keeper: (optional)
 Email address of the new keeper: (optional)
 Driving licence number of the new keeper: (optional)

Official use only. Do not write in this space.

R26 BOR 1



ISC

Official use only

MOT test certificate



Driver & Vehicle
Standards
Agency

① Vehicle identification number

②a Registration number ②b Country of registration

R26BOR

GB

Make and model

MERCEDES-BENZ E

⑤ Vehicle category

M1

④ Mileage

27,832 miles

Mileage history

18,317 miles

29.09.2023

2,963 miles

22.09.2022

1,293 miles

07.10.2021

⑦ **Pass**

③b Date of the test

20.09.2024

⑧ Expiry date

06.10.2025

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 07.09.2025.

③a Location of the test

⑨ Testing organisation and inspector name

MOT test number

3267 5612 4884

Duplicate certificate issued by DVSA on 26 September 2024

Check that this document is genuine by visiting www.gov.uk/check-mot-history

If any of the details are not correct, please contact DVSA by email at enquiries@dvsa.gov.uk or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at www.gov.uk/mot-reminder or by telephone on 0300 1239000.

MOT History for R26 BOR

MOT history

Check mileage recorded at test, expiry date, and test outcome

[^ Hide](#)

Date tested
20 September 2024

PASS

Mileage
27,832 miles

Test location
[▶ View test location](#)

MOT test number
3267 5612 4884

Expiry date
6 October 2025

Date tested
29 September 2023

PASS

Mileage
18,317 miles

Test location
[▶ View test location](#)

MOT test number
9420 6921 5518

Expiry date
6 October 2024

Date tested
22 September 2022

PASS

Mileage
2,963 miles

Test location
[▶ View test location](#)

MOT test number
8254 6342 0703

Expiry date
6 October 2023

Date tested
7 October 2021

PASS

Mileage
1,293 miles

Test location
[▶ View test location](#)

MOT test number
1996 7696 5484

Expiry date
6 October 2022

APPENDIX D

East Devon District Council
Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ

Tel: 01404 515616
www.eastdevon.gov.uk
DX 48808 Honiton



VEHICLE INSPECTION REPORT PRIVATE HIRE VEHICLES

* BEFORE COMPLETION, PLEASE READ NOTES OVERLEAF

Make <u>Mercedes</u>	Model <u>E class</u>	Reg.No. <u>R26 BOR</u>	Plate No. <u>cc 1950</u>
Rec. Mileage <u>27832</u>	Date <u>20/09/24</u>	Fuel/Diesel	

Testable item	Pass	Fail	Adv s	Testable item	Pass	Fail	Adv s	Testable item	Pass	Fail	Adv s
Driver's seat and back rest	✓			O/S/R wheel security/condition	✓			O/S/F wheel bearing condition	•	✓	
Note recorded miles of speedo				O/S fuel cap	✓			O/S/F drive shaft/CV joint	•	✓	
Front passenger seat/back rest	✓			O/S/R shock absorber	✓			O/S/F suspension cond/security	•	✓	
Both doors/internal security	✓			Rear tail gate/boot/door security	✓			N/S/F tyre wall/fit/tread	•	✓	
Steering wheel/mechanism/condition	✓			Rear floor/belt mtgs/shock abs.mtgs	✓			N/S/F wheel condition	•	✓	
Power Steering (if fitted)	◆	✓		Tail lights condition/operation	✓			N/S/F wheel bearing condition	•	✓	
Servo operation (if fitted)	◆	✓		Stop/fog lights condition/operation	✓			N/S/F drive shaft/CV joint	•	✓	
Footbrake operation/condition	✓			Indicators condition/operation rate	✓			N/S/F suspension cond/security	•	✓	
ABS system warning light (if fitted)	✓			Hazard warning operation/rate	✓			Lock to lock checks (turn plates)	✓		
Handbrake operation/condition	✓			Number plate lights and reflectors	✓			Suspension check-Shake O/S wheel	✓		
Light switches/warning lights	✓			Number plate condition/spacing	✓			Suspension check-Shake N/S wheel	✓		
Screen wipers/washers operation	✓			Private Hire plate-exterior	*	✓		O/S/R tyre wall/fit/tread	•	✓	
Windscreen condition/vision	✓			Exterior advertising	*	✓		O/S/R wheel condition	•	✓	
Horn control/operation	✓			N/S/R s/absorber & body damage	✓			O/S/R wheel bearing condition	•	✓	
Belt Requirements front/3 rear	*	✓		N/S fuel cap	✓			O/S/R drive shaft/CV joint	•	✓	
Belt condition/operation/anchorages	✓			N/S/R tyre wall/size/valve fit	✓			O/S/R suspension cond/security	•	✓	
Interior Light	✓			N/S/R wheel security/condition	✓			N/S/R tyre wall/fit/tread	•	✓	
Door catches/door/window	*	✓		N/S/R door security/rear back rest	✓			N/S/R wheel condition	•	✓	
Fire extinguisher	*	✓		N/S/R out-in sills/floor/belt mountings	✓			N/S/R wheel bearing condition	•	✓	
Excise licence - current	✓			N/S/F door security/ext.mirror	✓			N/S/R drive shaft/CV joint	•	✓	
Foot pedal rubbers	✓			N/S/F out-in sills/floor/belt mountings	✓			N/S/R suspension cond/security	•	✓	
First Aid Kit	*	✓		N/S repeater lamp condition (if fitted)	✓			O/S/F brake components cond/leak	◆	✓	
Vehicle interior including boot	*	✓		N/S/F tyre wall/size/valve fit	✓			Front chassis members/suspension	✓		
Private Hire No. Interior badge	*	✓		Ball joint/wheel security/condition	✓			N/S/F brake components cond/leak	◆	✓	
Meter operation				N/S wiper blade cond/screen cond	✓			Mid chassis members/suspension	✓		
Tariff card	*	✓		N/S/F shock absorber	✓			O/S structure/pipes/cables/hoses	◆	✓	
Vehicle exterior inc.cleanliness	*	✓		Under bonnet brake system/mtgs.	✓			O/S/R brake components con/leak	◆	✓	
Roof Sign -	✓			Pipes/hoses/mast/cylinder/servo	◆	✓		R/chassis members/susp/tank/corner	✓		
Number plate condition/spacing	✓			Handbrake mechanism	✓			N/S/R brake components cond/leak	◆	✓	
Side-H/lamp type/condition/operation	✓			Suspension mounts/cond/corrosion	✓			N/S structure/pipes/cables/hoses	◆	✓	
Indicators condition/operation/rate	✓			Battery security/VIN No.				Exhaust cond/leaks/prop shaft	◆	✓	
Hazard warning operation/rate	✓			Fuel system leakage	◆	✓		H/brake mechanism/linkage/cables	◆	✓	
Headlamp condition/aim (use equip)	✓			Exhaust system leaks	◆	✓		O/S/F footbrake perform. check	◆	✓	
O/S/F s/absorber & body damage	✓			Servo vacuum hose (if fitted)	◆	✓		N/S/F footbrake perform. check	◆	✓	
O/S/F tyre wall/size/valve fit	✓			PAS pump drive pipes(if fitted)	◆	✓		Both front brake balance check	◆	✓	
Ball joint/wheel security/condition	✓			Diesel pump-pipes-cambelt-oil level	✓			Handbrake O/S perform. check	◆	✓	
O/S wiper blade cond/screen cond	✓			Steering components (rock str wheel)	✓			Handbrake N/S perform. check	◆	✓	
O/S repeater lamp condition (if fitted)	✓			Repeat & check from under vehicle	✓			O/S/R footbrake perform. check	◆	✓	
O/S/F door security/ext. mirror	✓			Str box rack condition/wear/mtgs	✓			N/S/R footbrake perform. check	◆	✓	
O/S/F out-in sills/floor/belt mountings	✓			Ball joints condition/wear/play	✓			Both rear brakes comparison check	◆	✓	
O/S/R door security/rear back rest	✓			Track rods-steer arm cond/security	✓			Exhaust emission (last or first)	◆	✓	
O/S/R out-in sills/floor/belt mountings	✓			O/S/F tyre wall/fit/tread	•	✓					

<input checked="" type="checkbox"/> ENGINE RUNNING	<input checked="" type="checkbox"/> FOOTBRAKE APPLIED	<input checked="" type="checkbox"/> JACKING BEAM IN USE	READINGS OBTAINED				
Tester's Signature: [REDACTED]	CO% TEST 1		FRONT	NEAR SIDE	338	OFF SIDE	347
	HC		REAR	NEAR SIDE	290	OFF SIDE	298
	CO% TEST 2		PARK	NEAR SIDE	199	OFF SIDE	223
	HC						

THE EXAMINER SHOULD NOTE THAT THE VEHICLE MUST PASS TO M.O.T. STANDARD IN ADDITION TO THE OTHER ITEMS LISTED ON THIS INSPECTION REPORT

*NOTES FOR GUIDANCE

- Saloon and hatchbacks must be fitted with 3 rear seatbelts. People carriers etc must have a belt for every seat.
- The vehicle should have 4 doors and boot or rear tailgate. All doors and windows should work correctly.
- The fire extinguisher should be readily available for use in emergency and of a suitable type.
- The First Aid Kit should contain suitable items for use by drivers.
- The body interior including the boot should be in a clean condition with the seats and floor properly covered and maintained fit for public service.
- The body exterior should be free from damage and in a clean condition.
- The vehicle exterior should be free from damage and in clean condition. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.
- The Private Hire plate must be fixed to the **outside** rear of the vehicle on, above or below the bumper and must not be defaced or illegible

Advertising is allowed on the front doors only. Maximum size must not exceed 70cm x 35cm. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.

NB 'No Smoking' signs should be displayed to comply with The Health Act (2006).

MOT EXPIRY DATE (Note: all Private Hire vehicles over 36 months old must have a current MOT)	Certificate No.	Date of Issue
--	-----------------	---------------

**FOR OTHER ADVICE PLEASE TELEPHONE EAST DEVON DISTRICT COUNCIL LICENSING OFFICE
ON 01404 515616**

<h1 style="margin: 0;">CERTIFICATE</h1>	
<p>I HEREBY CERTIFY that I am an authorised Department of Transport Tester/Inspector and I have carried out the various examinations of the vehicle schedule overleaf and found the vehicle to be safe, comfortable and in sound mechanical condition.</p> <p>I have also checked the fare meter over the prescribed distances as shown in the table of fares.</p>	
Signed*:	Date: <div style="font-size: 1.2em; text-align: center;">20/09/24</div>
*Authorised to sign Department of Transport Test Certificates	
Name in BLOCK CAPITALS <div style="font-size: 1.2em; text-align: center;">RYAN ANDREWS</div>	Vehicle Testing Station No: <div style="font-size: 1.2em; text-align: center;">V109059</div>
Name of Garage <div style="text-align: center; font-size: 0.8em;"> PAULY BOND SERVICES SERVICES FOR VEHICLE STATION general repair and welding 0140442270 </div>	AUTHENTICATION STAMP <div style="text-align: center; font-size: 0.8em;"> [Faint stamp text] </div>
Telephone No:	

APPENDIX E

Cookies on Check if a vehicle is taxed and has an MOT

We use some essential cookies to make this service work.

We'd also like to set analytics cookies so we can understand how people use the service and make improvements.

[Accept analytics cookies](#)

[Reject analytics cookies](#)

[View cookies \(/cookie-policy?locale=en\)](#)



Check if a vehicle is taxed and has an MOT

R26 BOR

✓ Taxed

Tax due:
1 May 2025

✓ MOT

Expires:
6 October 2025

▶ [Incorrect tax status?](#)

▶ [Incorrect MOT status?](#)

ⓘ If you've just bought this vehicle the [tax](https://www.gov.uk/vehicle-tax) or [SORN](https://www.gov.uk/make-a-sorn) doesn't come with it. You'll need to [tax](https://www.gov.uk/vehicle-tax) it before driving it.

Vehicle Details

Vehicle make	MERCEDES-BENZ
Date of first registration	April 2018
Year of manufacture	2018
Cylinder capacity	1950 cc
CO ₂ emissions	102 g/km
Fuel type	DIESEL
Euro status	Not available
Real Driving Emissions (RDE)	Not available
Export marker	No
Vehicle status	Taxed
Vehicle colour	SILVER
Vehicle type approval	M1

DVLA services

[Tax your vehicle](https://www.gov.uk/vehicle-tax)
(<https://www.gov.uk/vehicle-tax>)

[Get a vehicle logbook \(V5C\)](https://www.gov.uk/vehicle-log-book)
(<https://www.gov.uk/vehicle-log-book>)

[Driver and vehicles account: sign in or set up](https://www.gov.uk/driver-vehicles-account)
(<https://www.gov.uk/driver-vehicles-account>)

[Register your vehicle as off the road \(SORN\)](https://www.gov.uk/make-a-sorn)
(<https://www.gov.uk/make-a-sorn>)

[Change your vehicle's tax class](https://www.gov.uk/change-vehicle-tax-class/)
(<https://www.gov.uk/change-vehicle-tax-class/>)

[Tell DVLA you've sold, transferred or bought a vehicle](https://www.gov.uk/sold-bought-vehicle)
(<https://www.gov.uk/sold-bought-vehicle>)

[Update your vehicle's address](https://www.gov.uk/change-address-)
(<https://www.gov.uk/change-address->

Wheelplan	2 AXLE RIGID BODY
Revenue weight	2340 kg
Date of last V5C (logbook) issued	27 October 2021

[v5c\)](#)

[Report an untaxed vehicle](#)
(<https://www.gov.uk/report-untaxed-vehicle>)

[Check you're not buying a stolen vehicle](#) (<https://www.gov.uk/checks-when-buying-a-used-car>)

[Check if your vehicle can run on E10 petrol](#) (<https://www.gov.uk/check-vehicle-e10-petrol>)

View the tax rates for this vehicle

If you have the latest 11 digit reference number from the V5C registration certificate (logbook) you can [view the tax rates for this vehicle.](#) ([/EnterV5C?locale=en](#))

► [Incorrect vehicle details?](#)

[Return to GOV.UK](https://www.gov.uk/done/check-vehicle-tax?) (<https://www.gov.uk/done/check-vehicle-tax?>)

[Print this page](#)

[Search for another vehicle](#) ([/?locale=en](#))

DVSA services

[Check the MOT history of a vehicle](#)
(<https://www.gov.uk/check-mot-history>)

[Get MOT Reminders](#)
(<https://www.gov.uk/mot-reminder>)

[Report a vehicle with no MOT](#)
(<https://www.gov.uk/report-no-mot>)

[MOTs for vehicles registered in Northern Ireland](#)
(<https://www.nidirect.gov.uk/information-and-services/motoring/mot-and-vehicle-testing>)

[Check if a vehicle, part or accessory has been recalled](#)
(<https://www.gov.uk/check-vehicle-recall>)

[Cookies](#) ([/cookie-policy?locale=en](#)) [Terms and Conditions](#) ([/terms-and-conditions?locale=en](#))

[Cymraeg](#) ([/VehicleFound?locale=cy](#))

[Privacy Information Notice](#) (<https://www.gov.uk/government/publications/dvla-privacy-policy>)

[Accessibility](#) ([/accessibility?locale=en](#))

Built by the [Driver & Vehicle Licensing Agency](#) (<https://dvladigital.blog.gov.uk/>)

OGI (<https://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>)

All content is available under the [Open Government Licence v3.0](#) (<https://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>), except where otherwise stated

[ht](https://www.nationalarchives.gov.uk/information-management/re-using-public-sector-information/uk-government-licensing-frameworkor) (<https://www.nationalarchives.gov.uk/information-management/re-using-public-sector-information/uk-government-licensing-frameworkor>)





HORMANN















55 eRed







Service History Log
 Ensure the service history log is completed at every service.

Mileage 1293 Date 07/10/21

Service carried out:

Interim	Timing Belt	Power Steering
Standard	Brake Fluid	Cooling System
MOT	Air Conditioning	other.....

Small service

PAUL RICHARDS MOTORS
 SERVICING AND MOT STATION
 general repairs and welding
 0140442299

Next service due: _____

Mileage 5982 Date 14/12/22

Service carried out:

Interim	Timing Belt	Power Steering
Standard	Brake Fluid	Cooling System
MOT	Air Conditioning	other.....

General repairs and welding

Next service due: _____

Mileage 16320 Date 09/11/23

Service carried out:

Interim	Timing Belt	Power Steering
Standard	Brake Fluid	Cooling System
MOT	Air Conditioning	other.....

PAUL RICHARDS MOTORS
 SERVICING AND MOT STATION
 general repairs and welding
 0140442299

Next service due: _____

Mileage 27828 Date 20/9/24

Service carried out:

Interim	Timing Belt	Power Steering
<input checked="" type="checkbox"/> Standard	Brake Fluid	Cooling System
<input checked="" type="checkbox"/> MOT	Air Conditioning	other.....

PAUL RICHARDS MOTORS
 SERVICING AND MOT STATION
 general repairs and welding
 0140442299

Next service due: 37000

VEHICLE DETAILS (from V5 document)/R/O No.:

MPC No:

Make: R26B0R merc Model: E220D
 Reg date: 04/2018 Recorded Mileage: 27828
 Chassis VIN No.: WDD2130042A456158

Reg No: R26B0R Colour: silver
 M.O.T. Test Date: 20/09/2025
 Engine No:

APPENDIX H

Service Recommendations:

The vehicle has been prepared to ensure that the following items/parts/functionality are in correct working order.

1. Vehicle History

- VIN Inspection
- Vehicle History Report Obtained
- Scheduled Maintenance Performed (inc timing belt)
- Current MOT Certificate (if applicable)
- Engine Number Check

2. Road Test

- Cruise Control (if applicable)
- Satisfactory starting, general performance and behaviour of the vehicle
- Particular attention to the operation of clutch, transmission, steering, suspension and brakes including A.B.S.
- Ensure there are no abnormal noises
- There are no visual fluid leaks after road test
- Gauges operate properly
- Check battery and starter motor start engine with ease from both hot and cold
- Check to ensure no excessive visual emissions from exhaust
- Check hot-starting and ensure no evidence of over-heating
- Check no stored faults on the OBD
- Ensure correct operation and efficiency of the parking brake

3. Vehicle Exterior

- No dents or scratches visible to the eye from a distance of 2m
- Windscreen free from any damage that would exclude the vehicle from an MOT test
- Ensure there are no signs of bodywork corrosion
- Operation and condition of exterior mirrors
- Ensure all structural body repairs/accident damage have been repaired using manufacturer approved methods
- Ensure correct body panel fitting and alignment
- Operation of fuel filler system including petrol caps and lever release system
- Operation of bonnet catch, safety catch, hinges, tailgate supports
- Operation of door locks and central locking including child safety locks
- Ensure exterior trim for security and correct fitment

4. Vehicle Interior

- Operation of door windows (manual / electric)
- Operation of all exterior lighting equipment and respective control lights and cluster illumination
- Operation of wipers and washers
- Operation of convertible roof mechanism (if applicable)
- Visual check of correct SRS functionality
- All warning lights operate correctly
- Operation of audio and alarm systems
- Operation of Navigation System (if applicable)
- Operation of Air-conditioning, heating and demist systems
- Operation of instruments, gauges and controls
- Operation of all internal equipment (eg cigarette lighters, sun visors, arms rests etc)
- Operation of visual and audible driver warning systems
- Operation of parking assistance systems (if applicable)
- All drive pedals operate correctly
- Ensure no evidence of water ingress
- Operation and condition of seatbelts / Mountings
- Security of seat mountings, head rests and seat adjustment mechanism
- Operation of interior lights
- Operation of rear view mirror /sun visors
- Operation and condition of sunroof mechanism (if applicable)
- Ensure correct operation of parcel shelf
- Ensure interior trim / dashboard for tears, holes, burns or excessive soiling

5. Road Wheels & Tyre Check

- Ensure vehicle jack, tool kit, locking wheel nut and safety equipment
- Ensure minimum tread depth of 3mm across all tyres including spare (if applicable)
- Ensure road wheels are free from distortion, gouges or visible cracking
- Ensure tyres are free from cuts, bulges and inappropriate repairs
- Ensure no evidence of uneven tyre wear or casing damage

6. Engine Compartment

- Check engine oil for correct level and dipstick oil sample is free from contamination
- Ensure coolant antifreeze content, and ensure system is free of visual contamination
- Check vehicles charging system for minimum output
- Ensure correct gearbox fluid levels, manual or automatic (where applicable)
- Check to ensure all fluid levels; e.g. brake, clutch, power steering, washer reservoir and battery (including security)
- Auxiliary drive belts, condition and tension
- Engine mountings for security and condition
- Wiring, pipes, hoses, oil and fuel feed lines for routing: are free from damage, chafing and leaks (where visible)
- Free from fluid leaks
- Condition of cooling system radiator and engine oil cooler intercooler are free from damage or excessive corrosion
- No evident undue engine noise
- For hybrid vehicles only:*
- Operation of Hybrid cooling system
- Switchable powertrain mount
- Hybrid entertainment and information display

7. Underbody

- Exhaust condition and mountings
- Clamps and security
- Ensure no evidence of fluid or exhaust leaks
- Catalytic Converter
- Operation and condition of steering for leaks and security
- Tie rod ends, CV boots and rack boots condition
- Front and rear suspension
- No visual evidence of faults to braking components
- Ensure brake pads have a minimum of 50% material remaining
- Check underbody for excess corrosion and ensure that the chassis is free from extensive structural repairs
- Ensure transmission / driveshaft is secure and free from excessive free-play

8. Convenience

- Fully cleaned and valeted vehicles
- Owners Guide
- Keys and remote fobs
- Service history (if applicable)

Signed: 

Date: 20/09/2024

DEALER STAMP

ADDITONAL SERVICES

MANAGEMENT AND MAINTENANCE

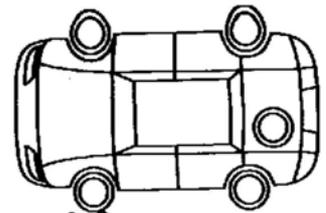
general repairs and welding

0140442299

industry standard service

Customer: SPARKY'S TAXI'S
 Make / Model: Mercedes E220D
 Reg No: R26BOR

Interim Service Standard Service
 Petrol Diesel Hybrid
 Manual Auto
 Engine Size: 2 LTR
 Mileage: 27828
 Chassis No: WDD2130042A456158



- PRE ENGINE CHECKS**
- 1. Check vehicle history.
 - 2. Check timing belt replacement interval*miles.....yrs
 - 3. Check for damage to bodywork, lamps, trims and oil level.
 - 4. Fit protective covers.
 - 5. Check condition and operation of all seat belts.
 - 6. Check operation of interior and exterior lights.
 - 7. Check operation of ABS and air bag warning lights.*
 - 8. Check air conditioning operation including bad odour.*
 - 9. Check windscreen washers and wipers.
 - 10. Check horn.
 - 11. Check operation of suspension dampers.
 - 12. Lubricate all door hinges, locks, and bonnet catches.
 - 13. Apply Forté treatments to remove internal contamination.
 - 14. Check fuel cap.
- UNDER THE BONNET**
- 15. Check cooling system including fan operation. -25 °C
 - 16. Check and record Anti-Freeze protection. -25 °C
 - 17. Check and record brake fluid condition.
 - 18. Check all auxiliary drive belts (not timing belt).
 - 19. Check engine breather system.
 - 20. Check vacuum pipes.
 - 21. Check power steering operation and fluid condition.
 - 22. Check throttle body. Clean if required.
 - 23. Check battery level and lubricate terminals.
 - 24. Check and top up all under bonnet fluid levels.
 - 25. Replace air filter.*
 - 26. Replace spark plugs.*
 - 27. Replace fuel filter.*
 - 28. Replace pollen filter.*
- VEHICLE RAISED**
- 29. Change oil, filter and fit new sump plug washer.
 - 30. Check fuel lines and brake pipes.
 - 31. Check the condition and security of the exhaust.
 - 32. Check and top up axle and transfer box oil levels.*
 - 33. Check and top up gearbox oil level.
 - 34. Check all steering and suspension joints, mountings and gaiters.
 - 35. Carry out tyre report.
 - 36. Check all wheel bearings for excessive 'play' and noise (adjust).
 - 37. Check CV gaiters and joints for wear or splits.
 - 38. Check clutch cable/cylinder.*
 - 39. Grease all greasing points.*
 - 40. Check operation and condition of front brakes.
 - 41. Check operation and condition of rear brakes (inc. handbrake).
 - 42. Carry out brake report.
- VEHICLE LOWERED**
- 43. Refill engine with specified grade oil.....w. 20
 - 44. Torque wheel nuts/studs.
 Locking wheel nut key location.....
- TO FINISH**
- 45. Carry out diagnostic check.*
 - 46. Reset service interval indicator.*
 - 47. Road test vehicle and report any findings.
 - 48. Re-check engine oil level.
 - 49. Ensure all upholstery, gear lever, steering wheel, etc. are clean.
 - 50. Stamp service book(s).

TYRE REPORT		O/SF	N/SF	O/SR	N/SR	Spare
Condition		✓	✓	✓	✓	N/A
Tread mm		4mm	4mm	6mm	6mm	N/A
Pressure (Set to)						N/A
Tyre Size	Front					Torque Nm
	Back					

Tyre Repair Kit Sealant Expiry: **OK** **Replace**

BRAKE REPORT	O/SF	N/SF	Standard Service Only		Limit
			O/SR	N/SR	
Pads / Shoes	/	/	/	/	F mm
					R mm
Discs / Drums	/	/	/	/	F mm
					R mm

Brake Fluid Condition: **OK** **Needs Replacing**

COMMENTS

NO FAULTS FOUND

RICHARDS MOTORS
 MOTORS AND MOT STATION
 ENGINE REPAIRS AND WELDING
 0120492200

GARAGE STAMP:

Technician: Matt Broom Signature: _____ Date: 20, 09, 2024

Done Requires attention n/a not applicable *where applicable †additional charges may be applicable

Additional service operations may be required for your vehicle make/model/page 4 will be charged at extra cost

QC Print Name _____ Signed _____ © Forté 04/15 Code: ISSPAD2015



By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted